

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GLEN ST. JOHNS
COMMUNITY DEVELOPMENT DISTRICT**

The **Audit Committee** meeting of Glen St. Johns Community Development District was held on **Wednesday, March 21, 2018 at 10:00 a.m.** at the St. Johns County Airport Authority located at 4730 Casa Cola Way, St. Augustine, FL. 32095.

Present and constituting a quorum:

Brian Reese	Board Supervisor, Chairman
David Nabers	Board Supervisor, Vice Chairman
Lynne Snyder	Board Supervisor, Assistant Secretary
Darren Romero	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Melissa Dobbins	Regional Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams
Bruno Perez	Project Manager, VerdeGo
Beau Barnett	General Manager, VerdeGo
Steve Howell	Field Operations Manager, Vesta

No audience members present.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Gallagher called the meeting to order at 10:02 a.m. and read roll call.

SECOND ORDER OF BUSINESS

**Review, Discuss and Evaluate the
Proposals in Response to the Requests
for District Auditing Services**

The Audit Committee reviewed three (3) proposals submitted from Carr Riggs & Ingram, Grau & Associates and McDermitt Davis. The discussion ensued.

On a motion by Mr. Reese, seconded by Mr. Nabers, with all in favor, the Audit Committee selected Grau & Associates for audit services (Exhibit A) for fiscal year 2018, 2019 and 2020 for Glen St Johns Community Development District.

THIRD ORDER OF BUSINESS

Adjournment

On a motion by Mr. Reese, seconded by Mr. Nabbers, with all in favor, the Audit Committee adjourned the meeting at 10:08 a.m. for Glen St Johns Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit A

Glen St. Johns CDD
 Audit Proposal Review Committee Evaluation Spreadsheet
 March 21, 2018

Bidder's Name	Total Audit Price	Ability of Personnel (20 Points)	Proposer's Experience (20 Points)	Understanding Scope of Work (20 Points)	Furnish Required Services (20 Points)	Price (20 Points)	Total Points
*Carr Riggs & Ingram	FY 2018 - \$4,500.00						
	FY 2019 - \$4,700.00	20	20	20	20	5	85
	FY 2020 - \$4,900.00						
Grau & Associates	FY 2018 - \$3,400.00						
	FY 2019 - \$3,500.00	20	20	20	20	20	100
	FY 2020 - \$3,600.00						
McDirmitt Davis	FY 2018 - \$4,000.00						
	FY 2019 - \$4,100.00	20	20	20	20	10	90
	FY 2020 - \$4,100.00						

Committee Member's Names: Brian Reese, Lynne Snyder, David Nabers and Darren Romero

* = Current Auditor Carr Riggs & Ingram
 FY 2015 - \$4,000.00
 FY 2016 - \$4,000.00
 FY 2017 - \$4,000.00